

KIDLINGTON RUNNING & ATHLETIC CLUB

CONSTITUTION

1. Title

The name of the Club as registered with UK Athletics is Kidlington Running & Athletic Club.

1. Headquarters

The Headquarters of the Club is Stratfield Brake Sports Ground, Frieze Way, Kidlington, Oxon. OX5 1UP.

2. Object

The object of the Club is the promotion of amateur athletics.

1. Management

(i) The Management of the Club is vested in a Committee consisting of a Chairman, Vice-Chairman, Honorary Treasurer, Honorary Secretary and up to eight other members, all of whom shall be Full Members of the Club. The Committee may assign particular responsibilities as it sees fit to any Member whether or not a member of the Committee, and such persons shall be responsible to the Committee. Five members of the Committee will form a quorum. Unless the Chairman (or Vice-Chairman in his absence) deems otherwise, any Member may attend and speak at a Committee Meeting, but only Members of the Committee shall be entitled to a vote if one is called. The Committee may itself fill any vacancy or vacant office which may arise.

(ii) The Chairman (or Vice-Chairman, in his absence) shall preside over meetings of the Club and meetings of the Committee and shall have a casting vote, and shall take overall responsibility for the running of the Club and for its relations with the Manager/Managing Company at Stratfield Brake, other user clubs and the Parish Council; the Honorary Treasurer shall have responsibility for all financial matters, shall be a signatory, whether sole or otherwise as determined by the Committee, to any bank or other account in the Club's name, and, except for the notification of any change of Treasurer, shall be responsible for all instructions given to a bank or other financial institution; the Honorary Secretary shall keep all records of the Club other than financial or those delegated under (i), and a record of all equipment belonging to the Club, and shall be responsible for all communication with other bodies, for

the registration of all Members with England Athletics or the verification of such registration of those for whom other clubs hold their first claim, and for compliance with the regulations of the Governing Bodies.

(iii) If there is a Junior Section as defined in Paragraph 5(iii) below, then the Committee shall appoint under (i) a Junior Section Co-ordinator who shall be ex officio a member of the Committee. He or she shall make such arrangements for the management of the Junior Section as he or she sees fit, subject to the approval of the Committee, and subject to the approval of the Honorary Treasurer as regards financial matters. The Junior Section may nominate any Full Member who is involved with its organisation as an additional member of the Committee of the Club. All members or other persons involved with the management or training of junior members under this subclause shall be subject to any DBS or other check that may be required by law.

(iv) The Officers, as defined in (i) above, and six ordinary members of the Committee shall be elected annually at the Annual General Meeting; nominations may be made by, and voting restricted to, Full Members only. Nominations shall be made in writing not less than 7 days before the Meeting; if insufficient written nominations are made, then additional nominations may be made at the Meeting, but not otherwise, and a vote taken amongst the additional nominees only for the places not previously filled. (For this purpose, any nominee for an Office shall be regarded as a nominee for the Committee unless he or she withdraws.) The Committee shall have the power to coopt further members as may be desired, up to the limit set by subclause (i).

(v) The Honorary Secretary shall be responsible for ensuring that there is an annual health and safety review and that it is brought to the Committee each year and published prior to the Annual General Meeting.

(vi) The Honorary Secretary shall be responsible for ensuring compliance with any legal or other requirement necessary with regard to any member under the age of 18.

5. Membership

(i) Membership of the Club is confined to those entitled to be registered with England Athletics or any other home country or regional affiliate of UK Athletics. All Members shall be so registered unless excused by the Committee, and are subject to the Rules of UK Athletics or any successor governing body. The Honorary Secretary holds the Club's copy of the UK Athletics Rule book.

(ii) There shall be two classes of Membership, namely Full and Junior. Every Member under the age of 18 at the beginning of the Membership Year or at the time of joining the Club if a new Member shall be a Junior Member for the

ensuing year.

(iii) If there are at least ten Junior Members, then they shall constitute a Junior Section, and Clause 4(iii) shall become effective. All those involved with its organisation shall be required to become Full Members of the Club, and they together with the Junior Members shall define the Junior Section for the purposes of the nomination under Clause 4(iii).

(iv) The Club may, at its Annual General Meeting, elect any Full Member to an Honorary Life Membership in recognition of distinguished service to the Club. Such Members shall pay no further basic subscriptions, but shall enjoy the rights and privileges of a Full Member. An Honorary Life Member may be deprived of such Membership only by a vote at a General Meeting, for which proper notice of such proposed deprivation has been given.

A candidate for membership must apply to the Honorary Secretary in writing on a form provided for the purpose, and shall provide such information as may from time to time be determined in order to submit that person for registration, including first claim eligibility.

(v) The Membership Year shall run from 1 April until 31 March. Members must pay their subscriptions before they can be reregistered with England Athletics (or any successor body).

6. Resignation

A member intending to withdraw from the Club shall give notice in writing to the Honorary Secretary. Her/his membership terminates on the date of that notice unless s/he is financially indebted to the Club, in which case the Committee may withhold acceptance of the resignation until s/he has discharged her/his liability.

If a member wishes to resign from the Club they must resign and pay any outstanding subscriptions. If this is done, they may join another Club under the Rules of UK Athletics, undergoing any suspension from team competition as the current Rules of the governing body may enforce.

7. Financial matters

(i) The financial year for the club shall be 1 January to 31 December.

(ii) The Honorary Treasurer shall maintain the accounts of the Club and shall present all material matters to the Committee at each of its meetings. No account may be opened or closed at any bank or financial institution unless approved by the Committee.

(iii) The Honorary Treasurer shall present an Annual Account and Balance Sheet and make a Report at each Annual General Meeting, and shall take a draft of those Accounts and Balance Sheet to the Committee prior to that meeting.

(iv) It shall be the duty of the Honorary Treasurer to notify the Committee if, at any time, funds immediately available may be insufficient to meet commitments for the period until the next Annual General Meeting.

(v) The Committee shall have the power to spend the accumulated funds of the Club for the benefit of the Club and its athletic activities.

(vi) The Committee shall have the power to decide what benefits to members may be met directly from club funds.

(vii) In the event that there is any proposal that the club should cease to exist, then the provisions of Cl. 13 shall apply.

8. Subscriptions

The Annual Subscription of the Club shall be set at the Annual General Meeting following receipt of the Treasurer's Report. It shall be the duty of the Committee prior to that Meeting to make such recommendation as it sees fit, in the light of the Club's previous and anticipated commitments. Members who are students (including graduate) or are in full time education shall pay subscriptions only at the junior rate. The subscription shall include the EA registration fee; the Committee shall determine what concessionary fee shall be due from Members who have been exempted such registration. Honorary Life Members are liable to the EA registration fee if they wish to benefit from such registration.

(i) Any member whose subscription is three months in arrears shall be deemed to have resigned by default and will be required to re-apply for a renewal of membership.

(ii) The Committee shall have the power to refuse admittance to any Club activities any member whose subscription has lapsed for more than the three month period, until the member has discharged her/his liability.

(iii) The Committee shall have the power to expel any Member whose subscription is twelve months in arrears, provided that a month's notice in writing shall have been sent to the member's last known address by recorded delivery service, giving information of the proposed action of the Committee. Any such Member shall also then have their registration with England Athletics cancelled.

9. Annual General Meeting

(i) A General Meeting shall be held not later than 15th March in every year to receive the Committee's report and financial statement, elect Officers and Committee and deal with any other matter specified on the agenda. The Honorary Secretary must give every member 21 days notice of the meeting, and notice of any business which it is desired to place on the agenda must be given in writing to the Honorary Secretary at least 14 days prior to the meeting.

(ii) If elections are contested, the Committee shall, prior to the vote, determine the method of election, which shall be stated in the Agenda that is circulated under Clause 12.

10. Special General Meeting

A Special General Meeting must be called by the Honorary Secretary either by the decision of the Committee or within 14 days of a requisition in writing signed by ten members of the Club, stating the business to be brought before such a meeting. At least 14 but not more than 30 days notice shall be given to all members. No business other than that for which the meeting was called may be conducted.

11. Alteration of Constitution

No alteration or addition may be made to the Constitution except by an Annual General Meeting or a Special General Meeting called for the purpose. Notice of any proposed amendment must be given as provided in Clauses 9 and 10. Except as provided in Clause 13, a majority of two-thirds of those present and entitled to vote shall be required to make amendments.

12. Notice and Conduct of General Meetings

(i) The Honorary Secretary shall give at least 7 days notice to every Member of the time and place of any General Meeting and the business to be dealt with, and no other business shall be dealt with at any such meeting.

(ii) When a motion is put to a vote at a General Meeting of the Club, only Full Members shall be entitled to vote. A simple majority of those voting, with the Chairman only holding a casting vote, shall decide a matter except where otherwise required within this Constitution.

13. Merger or Winding Up

(i) The Club may not be merged with another except by a two-thirds majority of those present and entitled to vote at a Special General Meeting called specifically for this purpose.

(ii) Any motion to wind up the Club shall be initiated either by the Committee or at the request of not fewer than ten Full Members in writing to the Honorary Secretary who shall, in either case, call a Special General Meeting under Clause 10. Except under subclause (iv), a majority of two-thirds of those present and entitled to vote shall be required to pass such a motion.

(iii) The Committee may initiate a motion to wind up the Club if, in its opinion, the Club is unable to function adequately to meet its objects.

(iv) It shall be the duty of the Committee to initiate a motion to wind up the Club if, in its opinion or at the request of the Honorary Treasurer, there is a risk that continued operation would result in insolvency. In this case alone, a simple majority of those voting at the Special General Meeting shall be sufficient to pass such a motion.

(v) If a motion to merge or to wind up the Club is passed, then the Committee at its earliest opportunity shall determine the allocation of any funds of the Club, for purposes related either to Athletics or to the support of sporting activity within the Parish of Kidlington.

This Constitution, being an amendment of the previous Rules, was adopted at the Annual General Meeting held on Thursday 15th February 2018.